

**VIRGINIA CONFERENCE UNITED METHODIST WOMEN  
2012 LENDING LIBRARY      RULES FOR BORROWING BOOKS**

1. Borrow 4 books for a 6-week period. **Please return promptly** so that others may have a chance to read the books.
2. **Pay the postage** to and from the Lending Library. **Make checks payable to Gail Sutcliffe** or simply note the amount of postage on the envelope you receive and when returning books, include that amount in a small envelope with the books. PLEASE DO NOT SEND STAMPS.
3. When returning books, mark package **Media Mail** and return to the address below.
4. If it is necessary to keep a book past the due date, please call or email and the due date will be extended for 1 month.
5. **In the event a book is lost**, the person requesting the books is responsible for cost of replacing them.
6. Books may be ordered using the Lending Library Request Form or by Email: **gfvs43@aol.com** giving your name, address, phone #, church and District. **Copies of these requests are kept on file; it is not necessary to repeat a book request.** This gives more choices in case a book is out. **Please note if you do not want substitutes.**

**Send all orders to any of these:**  
**Phone: (703)490-3381**

**Email: gfvs43@aol.com**

**VA Conference UMW Lending Library  
Gail Sutcliffe  
Secretary of Program Resources  
3269 Corcyra Ct  
Woodbridge, VA 22192**

**Plan I**

- o Read **5** books each year.
- o Read **1** book from 5 different categories
- o Select books from the **2008 to 2012** reading list (including youth books) if not included in previous reports.
- o Regularly read *RESPONSE* Magazine.

**Plan II**

- o Read **10** books each year.
- o Read **2** books from 5 different categories
- o Select books from the **2008 to 2012** reading lists, including youth & childrens books, if not included in previous report
- o Regularly read *RESPONSE* and *NEW WORLD OUTLOOK*.

**Plan III**

- o Read **15** books each year.
- o Read **10** books with 2 books from each of the 5 different categories
- o Read **5** additional books from any category

**Reading Program Plans**

- o Select books from the **2008 to 2012** reading lists (including youth and children's books) if not included in previous reports.
- o Regularly read *RESPONSE* and *NEW WORLD OUTLOOK*.

**Plan IV**

- o Read **20** books each year.
- o Read **10** books with 2 from each of the 5 different categories, and
- o **10** additional books from any category.
- o Select books from **2008 to 2012** reading lists, including youth and children's books, if not included in previous reports.
- o Regularly read *RESPONSE* and *NEW WORLD OUTLOOK*

**BONUS BOOKS:** Books identified as Bonus Books count as two either as two in the same category or as one book in two different categories